



**Reminder Notice to Renew
Must Renew Prior to May 31, 2026**

Emailed May 21, 2026

Don't Delay – Renew Your Licence Today.

Avoid last-minute stress - a few minutes now can save you time later. The renewal deadline is Sunday, May 31, but we encourage you to complete your renewal by 12:00 PM on Friday, May 29 to ensure support is available if needed. ICM staff are here to help during regular business hours, Monday to Friday.

To: Licence Holders with the Insurance Council of Manitoba

To renew:

Log in to the [On-line Portal](#) to renew your licence. Click on “**Licences**” and then “**Online Renewal**” to begin the process. For assistance, please review the [Licence Renewal](#) page on the ICM website, which includes [Licence Renewal FAQs and Continuing Education \(CE\)](#) information. *Due to the high volume of enquiries during the renewal period, phone calls or emails with questions already addressed in these links will not be returned. Please refer to these resources for assistance.*

Reminder:

The Operating Agent of an agency must renew their licence before any other licensees within the organization. *This requirement does not apply to Life, Accident & Sickness, RIA, or Hail licence holders.*

Failure to renew by May 31:

You would be unable to act as an agent to conduct insurance business, including selling, transacting, servicing insurance, or providing advice to consumers. Your agency or sponsoring insurance company would be promptly informed of your licence expiration. To reinstate your licence, you must complete and submit a reinstatement application, along with the annual licensing fee **and** a \$70.00 reinstatement fee per licence.

INSURANCE COUNCIL OF MANITOBA

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