



## Online Licence Renewal for 2026-2027 Is Now Available to all Licence Holders

Emailed May 01, 2026

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**ICM strongly recommends renewing early to allow sufficient processing time and avoid any potential delays.**

**To: Licence Holders with the Insurance Council of Manitoba**

**What should I do before renewing my licence?**

Review the [Licence Renewal](#) page on the ICM website, which includes [Licence Renewal FAQs and Continuing Education \(CE\)](#) information. *Due to the high volume of enquiries during the renewal period, phone calls or emails with questions already addressed in these links will not be returned. Please refer to these resources for assistance.*

**To renew:**

Log in to the [On-line Portal](#) to renew your licence. *Your User ID is the first set of numbers in your licence number. Click on "Licences" and then "Online Renewal" to begin the process. Approximately 25,600 licences are being renewed. If system performance is slower than usual during the first week, we appreciate your patience while processing continues.*

**Important Information:**

The Operating Agent or Designated Representative of an agency or adjusting firm must renew their licence before any other licensees within the organization. *This requirement does not apply to Life, Accident & Sickness, RIA, or Hail licence holders.*

**Material changes must be reported in writing within 15 days of occurring.** If you need to make or report a [Material Change](#), do not delay your licence renewal—submit the material change immediately. Reporting material changes during the renewal process may delay review and could prevent renewal from being completed before the deadline. Failing to report changes on time can have serious consequences. If your renewal is not completed by the deadline, you will not be licensed and will not be permitted to act as an agent or adjuster.

**INSURANCE COUNCIL OF MANITOBA**

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