



Just 2 Days Left to Renew Your Licence!
Must Renew Prior to May 31, 2025

Emailed May 29, 2025

The licence renewal deadline is May 31, which falls on a Saturday when our staff will not be available to assist. To avoid any last-minute issues, we strongly encourage you to renew by Friday, May 30 while support is available.

This is your second last notice - please ensure your renewal is completed on time to prevent any complications. If you need assistance, our team is available Monday to Friday during regular business hours.

To renew:

Log in to the [On-line Portal](#) to renew your licence. Click on “Licences” and then “Online Renewal” to begin the process. For assistance, please view the [User Guides and FAQs](#), along with Renewal 2025 Communication on the [Licence Renewal](#) page on the ICM website. *During the renewal period, we receive a high volume of inquiries. To ensure we can assist everyone efficiently, we will not return phone calls or emails that address questions already covered in the User Guides and FAQs.*

Failure to renew by May 31:

You would be unable to act as an agent to conduct insurance business, including selling, transacting, servicing insurance, or providing advice to consumers. Your agency or sponsoring insurance company would be promptly informed of your licence expiration. To reinstate your licence, you must complete and submit a reinstatement application, along with the annual licensing fee **and** a \$70.00 reinstatement fee per licence.

INSURANCE COUNCIL OF MANITOBA

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