



REMINDER NOTICE

2020 + 2021 Continuing Education (CE) Credits to be completed prior to 2021 Licence Renewal

Posted January 18, 2021

Sent to all Manitoba Licence Holders on Jan 18/21

Reminder: Licence holders that are required to meet Manitoba's annual Continuing Education (CE) hours **must complete the required number of CE credits for both the 2020 and 2021 years**, and report all of these hours prior to licence renewal for 2021. *We encourage you to complete them early and to enter them into the ICM online portal immediately following receipt of the CE certificate.*

An initial reminder notice was emailed to all licence holders on December 3, 2020 outlining the **deferral** of the annual CE hours to May 2021 for agents and to June 2021 for adjusters. This [initial notice](#) provided examples of CE requirement scenarios that may be of assistance to some licence holders. A copy of the notice is available on the ICM website under the [COVID-19 Information Page](#).

For the 2021 Manitoba licence renewal:

- If you are required to complete and report CE in Manitoba, the following number of CE credits will be required **to be completed and entered** into your online portal before being able to renew your licence(s):
 - General insurance agents: **16** CE credits completed and reported prior to May 31, 2021;
 - Auto Only insurance agents: **8** CE credits completed and reported prior to May 31, 2021;
 - Adjusters (*N/A to Hail Adjusters*): **16** CE credits completed and reported prior to June 30, 2021;
 - Life and/or A&S agents: **30** CE credits completed and reported prior to May 31, 2021.

Non-Residents:

- **Non-residents residing in Canadian jurisdictions** that have CE requirements will be deemed to have met the requirement in Manitoba. Agents/Brokers residing in a jurisdiction where CE is not mandatory are required to comply with Manitoba's CE requirements.
- **Residents of the United States of America** are required to comply with Manitoba CE requirements.

Important Note:

- You will be unable to renew your licence(s) in May 2021 (June 2021 for adjusters) if you do not complete and report the 2020 CE credit requirements **in addition to** the 2021 CE credit requirements.

New Licensees as of June 1, 2020 (July 1, 2020 for adjusters):

- **MUST** ensure that their CE is accumulated in the 2020/2021 licence year. Refer to [this page](#) on the ICM website for additional information.

Detailed information on CE requirements are available at the [Continuing Education Info](#) page on the ICM website.

INSURANCE COUNCIL OF MANITOBA

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