

Online Application System now available for NEW Applicants

The Insurance Council of Manitoba (ICM) is proud to announce the opening of Phase 1 of the online application system to all NEW applicants. **System access is available at <https://lms.icm.mb.ca/lcmPortal/Account/Login>.**

The online application system will allow NEW applicants to apply for a licence electronically.

The online application system can only be used by:

- brand new applicants who have never held a licence before, **OR**
- applicants who have not held a licence for over 12 months and wish to re-enter the business.

ICM encourages the use of the online system for these types of applications. The system requires all information that a paper application currently requests and information is submitted online through the system, including the uploading of all documents.

Once the application is completed by the applicant, it is submitted electronically to the primary "Authorizer" with the organization for review. Once reviewed, it will be submitted electronically to the ICM for review. **Applicants are NOT licensed to carry on the activities of an insurance agent or adjuster until a licence is issued through the ICM office.**

Online applications that have no activity by an applicant or an *Authorizer* for a period of 30-days will be automatically closed, and an applicant would be required to create a new application if they wish to pursue licensing.

Note: A future Phase of the system will allow reinstatements, amendments and transfers of agents or adjusters licenses held within the past 12 months. At the present time, applications of this nature must continue to be submitted by paper format.

Questions can be directed to contactus@icm.mb.ca.

INSURANCE COUNCIL OF MANITOBA

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