

## **Insurance Council of Manitoba Notice**

**July 19, 2018**

### **CHANGE IN CRIMINAL RECORD CHECK REQUIREMENTS FOR NON-RESIDENT LICENCE APPLICANTS WHO RESIDE IN CANADA**

The Insurance Council of Manitoba (“Council”) requires all applicants for an insurance licence to provide an original, current criminal record check. Effective immediately, Council has amended its policy for licence applicants who reside in a Canadian jurisdiction other than Manitoba (“Non-Resident licence applicants”) and who are subject to criminal record check requirements in their home province or territory.

Effective immediately, Council’s criminal record check requirements for Non-Resident licence applicants applying for an insurance licence in Manitoba are as follows:

- Non-Resident licence applicants who hold an insurance licence that is in good standing in their home province or territory are no longer required to provide a criminal record check when they submit their Manitoba licence application.
- Non-Resident licence applicants who are applying for an insurance licence with Council at the same time they are applying for an insurance licence in their home province or territory may submit a copy of their original, current criminal record check with their Manitoba licence application.

Non-Resident licence applicants must still provide full written disclosure of any criminal charges, conditional or absolute discharges, or convictions as part of their licence application to Council.

The above changes do not apply to Non-Resident licence applicants who reside outside of Canada. These applicants must continue to submit an original, current criminal record check to Council as part of their application. Please refer to the information on the ICM website [here](#).

All Manitoba licence holders must still notify and provide full disclosure to Council of any criminal charges, convictions, or conditional or absolute discharges that arise subsequent to issuance of their licence. Such notification must occur within 15 days of the licence holder knowing of the charges, discharges or conviction.

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