



Name of Restricted Insurance Agent (Organization): \_\_\_\_\_

Manitoba Insurance [Regulation 389/87](#) Part 2, Section 27(1) (2) allows, under certain circumstances, employees of other entities who do not meet the definition of an incidental seller of insurance to be contracted by an RIA licence holder to market insurance products on behalf of the RIA licence holder to customers of the RIA licence holder. A restricted licence holder may only act or offer to act as an agent through the employees of another entity if the entity provides its employees' services under a contract that provides adequate consumer protection and adequate control by the restricted licence holder so that the restricted licence holder is able to meet its obligations under the licence and to comply with the Regulation.

If you use or intend to use any corporation, partnership, individual or other entity to act or offer to act as an agent the following information regarding the other entity ("**Entity**") is required:

Full Legal Name of Entity	Number of Employees offering insurance products	Address of Entity	Name of Contact and Telephone/Email

*\*Provide a separate sheet if the above space is insufficient.*

I certify that the contract with the above noted entity specifies policies and procedures to ensure that anyone who solicits, negotiates or transacts insurance on behalf of the RIA licence holder is knowledgeable, competent and suitable. I agree to notify the Insurance Council of Manitoba in writing of any changes or cancellation of this contract within 15 days.

I understand that the Insurance Council of Manitoba may require additional information about the entity and the contract prior to approval of the use of other entities, or at its discretion following the approval of use of other entities. This information may include any evidence deemed necessary to determine adequate consumer protection and adequate control by the restricted licence holder to ensure that the restricted licence holder is able to meet its obligations under the licence and to comply with the Regulation.

RIA Designated Official Printed Name

RIA Designated Official Signature

Date