



Amending a General Individual Level 1/2/3 Licence

Please note the following procedures:

- 1) Complete the application in full ensuring all questions have been answered.
- 2) Attach document(s) and provide written particulars where requested.
- 3) The “Declaration” section MUST be signed by you and before a witness.
- 4) The “Recommendation” section must be completed by the Designated Representative of the agency you will be representing.
- 5) Attach your original licence to the application if available.
- 6) Attach the amendment fee of \$70.00, payable to the Insurance Council of Manitoba.
- 7) You are required to attach a copy of your Errors and Omissions insurance in the amount of \$1,000,000 per occurrence with an overall policy aggregate of \$2,000,000.

NOTE: Applications received that are incomplete will be returned to the applicant.