



Amending an Adjuster's Licence

Please note the following procedures:

- 1) Complete the application in FULL.
- 2) The "Recommendation" section must be completed by the firm that will be sponsoring your licence. If you are the holder of the Firm licence this section must be signed by you.
- 3) Attach your original licence if available.
- 4) The amendment fee is \$70.00, payable to the Insurance Council of Manitoba.
- 5) Attach a current copy of your Errors & Omission Insurance (\$1,000,000 per occurrence with an overall policy aggregate of \$1,000,000).
- 6) Attach a copy of the Articles of Incorporation or Articles of Registration when amending a Level 5 Firm Licence to reflect the new operating name.

NOTE: Applicants for a Level 5 Firm Licence must demonstrate eligibility by satisfying all the requirements set out in *The Insurance Act* of Manitoba and the Insurance Adjusters Licensing Rules.