

**Insurance Council of Manitoba**

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**Application to Request Individual Credit Hour Approval**

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CE being applied for:    **General**                     **Adjuster**                     **Life**                     **Accident & Sickness**

Individual and/or Organization: \_\_\_\_\_

Return to: \_\_\_\_\_ Fax #: \_\_\_\_\_

Email: \_\_\_\_\_

Seminar Title: \_\_\_\_\_

Seminar Date: \_\_\_\_\_ Start & Finish Time (include breaks): \_\_\_\_\_

Organization instructing seminar/course: \_\_\_\_\_

Location: \_\_\_\_\_

Name of Instructor & brief Bio: \_\_\_\_\_

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Detailed Outline / Summary of Seminar:

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As a reminder, there is no guarantee that a seminar/course will qualify for credit hours therefore requests for credit hour approval should be made at least 15 days prior to the seminar/course commencement date. Requests received after the fact or at renewal will not receive priority treatment and will be dealt with at a later date.

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**For Council Use Only**

CE Credits Approved at: \_\_\_\_\_

Approved by: \_\_\_\_\_

Date of Approval: \_\_\_\_\_